

Community Safety Fund

Frequently Asked Questions (FAQs)

August 2026 – Version 4



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Overview

What is the role of the Police Crime Commissioner (PCC)?

The Police and Crime Commissioner is the voice of the public, elected for a four-year term to work on your behalf and hold the police to account. The PCC also has the responsibility to commission services that tackle crime, improve community safety and provide support for victims of crime. As part of this commissioning activity, the PCC has grant funding available to support this agenda and help to deliver the Police & Crime Plan.

To find out more visit <https://www.humberside-pcc.gov.uk/Our-Work/Our-Work-Who-We-Are.aspx>

What are the Commissioners' priorities?

The commissioner prioritises 3 aims as stated in the 'Police and Crime Plan'. The aims are:

1. **Engaged, Resilient and Inclusive Communities** – Our aim is to provide pathways for everyone to contribute to the safety of our communities.
2. **Safer Communities** – Our aim is to focus activities on interventions that significantly impact on local crime levels.
3. **Effective Organisations** – Our work aim is to make the system work better for local communities.

(Further information can be found on the [Police and Crime Plan](#) PDF and the [Delivery Plan](#)).

What is the Community Safety Fund (CSF)?

The PCC's Community Safety Fund offers grants towards the costs of community safety and crime reduction projects across the Humber area. It has been designed to support community organisations to kick-start local projects that will reduce crime and antisocial behaviour, which will improve levels of community safety and provide support to victims of crime.

Who can apply?

For funding to be awarded, projects and the organisations proposing them must meet the Fund's eligibility criteria. It is important to note that applications that do not meet the eligibility criteria will be rejected.

The following organisations are eligible to apply for funding from the PCC CSF:

- Non-profit organisations e.g., charities, social enterprises community groups.
- Town and Parish councils

The following organisations are will not be eligible to apply directly, but could co-fund projects have led by eligible organisations:

- Unitary local authorities (i.e., Hull City Council, East Riding of Yorkshire Council, North Lincolnshire Council and North-East Lincolnshire Council).
- Humberside Police, Humberside Fire & Rescue Services and other statutory services.
- Other large public sector organisations and government agencies (e.g., NHS organisations).
- For profit organisations.

What is the level / amount of funding available per project?

The level of funding available is between £500 and £35,000 for projects that meet the scheme criteria.



These are split into two categories; the criteria remain the same, but larger projects are required to provide more information.

Category	Minimum grant	Maximum grant	Maximum project size
Small grants	£500	£5,000	£25,000
Medium grants	£5,001	£35,000	£175,000

A maximum project size (including funding from other sources) is in place to ensure projects are focused and the impact derived from the PCC's investment can be clearly understood.

Can I apply for more than the grant fund threshold?

In exceptional cases the PCC may be able to provide funding greater than £35,000 to strategically important projects that will have a substantial impact on communities. **Please contact us by email if you wish to propose such a project.** This will be considered on a case-by-case basis.

Is match funding essential?

Projects should generally have a "match funding" contribution equivalent to at least 10% of the value of the project, either as a direct financial contribution to the project's costs and/or as an in-kind contribution (e.g. staff/volunteer time). A lower contribution will only be considered in exceptional circumstances.

If your organisation has accessed the Community Safety Fund in previous rounds, you will be required to provide a greater match funding contribution to the overall project costs. This is on a sliding scale as follows:

- **New to the fund** - Minimum match funding contribution of at least 10% of the total project cost.
- Had **one grant previously through CSF** – minimum match funding contribution of at least 30% of the total project cost.
- Had **more than one grant previously through CSF** – minimum match funding contribution of at least 50% of the total project cost.

For projects submitted by town and parish councils, a 10% financial contribution is mandatory.

Applicants are required to provide a breakdown



Making an Application

What are we looking for in applications?

The PCC's Community Safety Fund exists to support projects that will contribute to reducing crime, anti-social behaviour and or improving community safety whilst supporting the delivery of the [Police and Crime Plan](#). Further guidance is available in the CSF Guidance PDF available to download [here](#).

In applications we are looking for projects that:

1. Clearly demonstrate what problem/ issue that the project seeks to address and how it will do this
2. Demonstrate how they will contribute to delivering the outcomes of the 'Police and Crime Plan' and how this will positively impact the local community.
3. Are creative and innovative; taking a new approach to tackle problems in the long term, through prevention, diversion and intervention.
4. Indicate how you will show your project/ initiative has been successful with measurable outputs and outcomes
5. Indicate how you have engaged with other relevant partners organisations including local community groups, Police and / or Community Safety Partnerships.

Make sure:

- You read the guidance
- Your application is clear and concise – it must explain what the project is and what you are trying to achieve
- All acronyms are defined in full
- All the questions that are relevant to your project have been answered
- Project finances add up and are consistent throughout the application
- Any projects that involve the purchase or maintenance of buildings or equipment provide details of how they will be sustained beyond the grant investment.
- You have explored a range of options and the proposed project costs ensure best value e.g. by seeking quotes for key purchases
- Ensure all items are eligible for funding
- You have considered potential risks to the project delivery and that you have appropriate mitigations in place
- You demonstrate that your organisation has the appropriate policies and procedures including safeguarding (as appropriate), health and safety and equality and diversity.

Points to avoid:

- Do not include ineligible activities and costs in your application (see application guidance).
- Do not apply if your project will take more time to complete than the timescales specified within the application guidance
- The application is a brief overview of what you are set out to create/ start so don't make the application too long.

of the grant and match funding over financial years, as well as details of the project costs.

What are ineligible activities and costs?

The [Community Safety Fund Guidance](#) document has a full list of ineligible activities and costs that the CSF will not fund. Please ensure your project is eligible before applying and that your application doesn't include any ineligible costs in your project costings. For example, we are unable to fund costs relating to food and beverages.



Can we apply for funding for equipment e.g. CCTV?

Yes. Round 9 of the Community Safety Fund can provide funding to support projects which involve the **purchase of and /or installation of equipment and /or assets** including CCTV. The applications will be assessed based on the support for the reduction in crime and improvement in community safety. Applications will need to demonstrate that any ongoing maintenance costs have been considered and will be covered by the applicant or its partners and that the long-term sustainability of equipment purchased has been considered. For projects that involve the purchase, improvement and / or maintenance of equipment or buildings, you are required to provide details of how their use will be sustained beyond the grant investment.

For projects involving the provision of CCTV, the applicant must comply with its legal obligations as a data controller under Data Protection Legislation.

Can we apply for funding for ongoing revenue-based activities e.g. youth outreach?

No. Round 9 of the Community Safety Fund is not designed to fund ongoing revenue-based activities or the standard provision of services. It is an enabling fund to support the purchase of equipment / assets which can support such activities and for the provision of enhanced security measures for community buildings, assets and outdoor spaces.

If you are unsure whether your project is eligible, please refer to [Community Safety Fund Guidance](#) for the list of ineligible activities or contact the Funding Team.

Who do I need to work with?

It is not mandatory to have official partners in the project, but it is beneficial to demonstrate how you will work with relevant partners organisations e.g. local community groups, organisations, the police and / or community safety partnerships.

What are the deadlines?

The fund is allocated through rounds. New rounds of funding are subject to there being available funds remaining within the overall programme budget. All information is updated on the OPCC website regarding updated deadlines and funds remaining.

Can I apply for the CSF more than once in an application Round?

Organisations may apply for the CSF more than once per round with different projects. However, each application must clearly be a **different** project / initiative to the other application(s) submitted. Falsely splitting projects up into multiple applications to get around the maximum funding limits is not acceptable and will not be eligible. Applicants should consider, therefore, if the projects are very similar whether they should be one application rather than two.



Who do I need to contact if I need help with my application?

If you require any help or assistance with the application process or need contact details regarding the funding, please contact the office by email to: pccfunding@humberside.police.uk

If you are having trouble with the Online Grants Portal, further support can be found at [Ultimate guide for applicants](#). The following link will take you to a status page where you can check if there are any known issues with the portal. If there is any problem on the platform, this status page receives regular updates status.goodgrants.com

Can I apply in another language or accessible format?

Good Grants is fully compliant with:

- WCAG 2.2 AA standards
- Revised Section 508 standards
- EN 301 549 accessibility requirements

If English is not your first language or you are new to writing funding applications, you are welcome to use translations tools to support you in understanding the application questions.

Can I save my application and return later?

Yes. You can save your application at any stage and return to complete before submitting. Please ensure you submit your completed application before the published deadline. Applications cannot be accepted after the deadline has passed, so we recommend allowing enough time to complete and submit your application.



Submission / Outcome

What happens after an application has been submitted?

Applications will initially undergo several Gateway Checks to ensure that the project and applicants are eligible for funding.

Those that pass the Gateway Checks will then be appraised against a range of criteria including:

- Strategic Fit & Need
- Outputs
- Outcomes and Impact
- Deliverability / Timescales
- Value for Money
- Match Funding
- Potential duplication
- Consultation (for medium sized projects)
- Equality & Environment
- Risk / Keeping People Safe

All project costs will be checked to ensure that they are eligible and can be funded by the CSF.

When will you find out results?

After each round, we require time to appraise and short list projects and get Grant Funding Agreements in place which takes around 6 – 8 weeks. The initial decision to shortlist projects will be provided within this time. It is important to take this decision-making timescale length into consideration when structuring the project and its commencement and completion dates, as well as any other specific timescales for the funding round to which you are applying. Further details of funding timescales will be provided in the CSF Guidance document.

If I don't get selected for the current Round of CSF, will I be able to apply again?

Yes, you can apply again, but it is important to **check the guidance** and FAQs to see if there have been any changes to what is eligible and ineligible for the CSF. Some rounds may have a particular thematic or geographic focus or prioritise projects that can be delivered within a certain timescale or budget. As a result, priority will be given to those that demonstrate their fit with the specific round's priority focus. Applications may not be shortlisted for a few reasons. The funding that is available is limited and unfortunately, we are not able to fund every high-quality application received.

Will I receive feedback if I'm unsuccessful?

Due to high volume of applications, we receive, we are unfortunately unable to provide individual feedback to all unsuccessful applicants.

However, all unsuccessful applicants will receive our **Alternative Funding Sources** document, which highlights a range of other funding opportunities that may be suitable for your organisation or project.



Claims & Monitoring

How will the Community Safety Fund be monitored and are there any audits?

Organisations who have been awarded the CSF must be able to provide quarterly grant claims and progress reports detailing the spend, delivery, output and outcome achievements of the project. Smaller projects can submit a single claim with a progress report, for example if it involves the purchase and installation of equipment. More complex projects will require multiple claims and progress reports throughout the year.

Claims and Monitoring forms must be accompanied by **evidence of spend which includes invoices, receipts and bank statements**. We ask that you retain any invoices, receipts, accounts and relevant document relating to the expenditure of the Grant for a period of at least (6) year following receipt of any Grant monies to which they relate. HOPCC shall have the right to review, at the HOPCC's reasonable request, the Grant Recipient's accounts and records that relate to the expenditure of the Grant and shall have the right to take copies of such accounts and records.

Future claim deadlines for Round 9 projects starting 01 January 2027 are as below:

- Q4 2026/27 – 16 April 2027
- Q1 2027/28 – 16 July 2027
- Q2 2027/28 – 15 October 2027

N.B. Please note all successful projects will receive a pre-populated Claims and Monitoring form which is designed to track the progress of the project and capture agreed outcomes and outputs.

Incomplete Claims and Monitoring forms will result in a delayed payment and approval. Any issues with the completion, it is important to contact the Funding Team before the claim deadline on pccfunding@humberside.police.uk.

The CSF grant awarded must be claimed within the period specified in the Grant Agreement and in accordance with the agreed forecast. If the Grant is not claimed within this period, the HOPCC reserve the right to withdraw the Grant offer. Should you have any issues where this cannot be actioned please get in contact with the Funding Team so we can offer assistance.

As part of the monitoring process, we also would like to see successful projects in action so will be in contact with grant recipients to request a visit.

What happens if my project is delayed?

If your project is successful and have a signed Grant Agreement where your financial forecast, Start/ End date of project has changed or any other issues. Please notify the funding team as soon as possible via email to pccfunding@humberside.police.uk. We will try to be accommodating to the circumstances where we can.

Do we need to carry out any marketing and communications as part of our project?

All successful applications will have a requirement as part of their Grant Agreement to 'support marketing and promotion' of their funded project. Whatever your project is, it will make a difference, and we want to help you share the impact it has made. The Funding Team will work with you to identify the best way to promote and publicise your project. We have our own website, social media channels and access to a range of media outlets.



We also have our own Communications Officer who can provide support and advice with project marketing, communications materials and publications, helping you showcase your project and the difference it is making.

We welcome photos, videos, written comments, testimonials, case studies or other content that helps demonstrate the difference your project is making. Any sharing of content will be subject to the appropriate permissions and safeguarding requirements.

We have a responsibility to demonstrate the impact of the Community Safety Fund and the positive differences it makes within our communities. We may therefore use these evidence-based content to showcase successful projects and share their impact with the Home Office, accountability boards, and stake holders whilst giving you recognition.

How will the grant funding be paid?

If you are successful, we will issue a Grant Funding Agreement which will include all the relevant information about claiming the funding and we will provide you with the necessary forms to enable you to submit a claim.

The grant funding can only be paid to a business bank account so you must have a business bank account in place in order to be able to be the lead applicant.

The funding can be claimed by submitting a Grant Claim Form (which will be provided) along with an invoice for the amount of grant claimed within that period. Successful applicants will need to retain evidence of spend / purchases made and provide this as part of the Grant Claim. You will also need to provide evidence of the payments having left your organisation's bank account.

Payments will be made quarterly in arrears unless there are exceptional circumstances. If an organisation has issues with cash-flow, we can consider quarterly advance payments on a case-by-case basis.

Below is a process chart (Figure. 1) which shows the whole application & approval process from application through to grant payment.



(Figure. 1)